

Minutes: Pedro Point Community Association Meeting
(Held January 19, 2023 via Zoom)

1) Call to Order and Roll Call

Roll Call at 7:35pm. Meeting called to order.

President

Allison West	PRESENT	X
Vice President	Joanne Gold	X
(Acting) Treasurer	Cherie Chan	X
(Acting) Secretary	Debi Hirshlag	X
At-Large	Camille Keating	X
At-Large	Helen Brontë-Stewart	X
At-Large	Sam Casillas	X
At-Large	Britt Kopping	X
At-Large	Breck Hitz	X
At-Large	Leo Leon	X
At-Large	Marcia Settel	X

Neighbors in attendance: Kris Geiger, Anne Hitz

2) Approval of October 2022 Meeting Minutes

Marcia moved for approval of the Meeting Minutes; Debi seconded. All approved.

3) Treasurer's Report: Balance Sheet, Income and Expenses through 12/31/22

Annual Profit and Loss

We ended 2022 with net operating income of \$5,962.15, which included donations/fundraising income of \$4,161.30. Had we not raised funds outside of normal operations, our net operating income would have been \$1,742.98. We earned just over \$2 in interest.

In 2021, we had only \$218 in fundraising income/donations, and lost \$9,175.16.

Q4 Profit and Loss

Q4 net operating income of \$3,941.65 included \$2,698.65 from Fog Fest Profit sharing and tips, and other tips of \$50. Without donations and fundraising, our net operating income would have been \$1,243.32 in Q4 2022, and negative \$1,180.94 in Q4 2021.

Marcia moved for approval of the Treasurer's Report; Sam seconded. All approved.

4) Firehouse Financial Situation

As the financials above demonstrate, the Firehouse has been making little money from operations – basically each rental has been paying for itself. We do want to provide a venue for the community, but we need to find a way, besides fundraising, to generate more revenue from Firehouse operations so we can fund ongoing upkeep and some larger maintenance/renovation projects.

5) Committee Updates

Firehouse Maintenance

Discussion included ongoing maintenance issues, including replacement of bathroom flooring, getting the lower-level offices cleaned and organized to improve their utility and potential revenue-making capabilities and having a clean-up day on March 5. Danny also noted some water damage to the upstairs wood floors from leaks in the roof after the recent “bomb cyclone” rainstorms. Danny took care of

immediate repairs that were needed. We are so thankful to have Danny Estrella leading this important volunteer effort.

Events Committee

Discussion included the upcoming first Movie Night at the Firehouse and how we can promote the movies yet remain within compliance of the licensing agreement we have. The Events Committee will meet before the next PPCA meeting to brainstorm a roster of possible events for 2023.

New Neighbor Committee

The revamped New Neighbor Committee, chaired by Kathleen Shugar, is off and running with its welcoming activities and ensuring new neighbors know about the PPCA website and how to sign up for communications.

6) New Business

None noted.

7) Maintenance of the Firehouse

Covered above under the Committee section, led by Danny Estrella.

8) Suggested Changes to the PPCA Bylaws

The Board reviewed the Bylaws related to Board member participation and attendance. A discussion was held about making attendance requirements clearer, including on-time arrival at meetings. There was general agreement about the importance of Board member attendance and full participation in meetings, but it was determined that no bylaws changes were needed, and existing bylaws would be followed as noted:

BYLAWS OF THE PEDRO POINT COMMUNITY ASSOCIATION

K. Only one member of a household may hold office as a member of the Board of Directors during the same term. Any Board member who misses three consecutive Board meetings without valid cause shall forfeit his or her office. Any action deemed unbecoming an officer of the Board and damaging to the reputation of PPCA shall constitute grounds for consideration of removal from office. A two-thirds vote of Board Members present at a specially called or regularly scheduled meeting shall be required for removal. A vacancy in any office of the Board shall be filled by the Board of Directors by appointment and approved by a simple majority of the Board.

9) Firehouse Manager: Role and Status Update

The Board expressed their gratitude and appreciation that Lisa Warns has taken over the role of Firehouse Manager that was recently relinquished by long-time Manager, Camille Keating. Lisa and Camille are doing cross-training through January. Board members expressed appreciation to Camille - and her mom before her (Penny Keating) - for their many years of service to the community as Firehouse Managers and stewards of this beloved gathering place. They have left a lasting legacy on the Firehouse and their efforts, in the community and behind-the-scenes, have allowed us to keep offering this historic building as a place for neighbors and friends to meet.

Moving forward, Lisa will report into the Executive Committee, meeting regularly on the status of bookings, her marketing efforts, what support she needs, etc.

10) Adjournment at 9:30pm

-- Respectfully submitted by Debi Hirshlag, (Acting) PPCA Board Secretary