

Minutes: Pedro Point Community Association Meeting
(Held January 20, 2022 at 7:30pm via Zoom)

1) Call to Order and Roll Call

The meeting was called to order at 7:32pm. In attendance were the following Board Members:

		PRESENT
President	Allison West	X
Vice President	Joanne Gold	X
Treasurer	Barbara Lubben	X
Secretary	Cherie Chan	X
At-Large + Firehouse Manager	Camille Keating	X
At-Large	Helen Brontë-Stewart	
At-Large	Sam Casillas	X
At-Large	Debi Hirshlag	X
At-Large	Breck Hitz	X
At-Large	Leo Leon	X
At-Large	Marcia Settel	X
At-Large	Rebecca Smith-Coggins	

Guests in attendance: Shanna Yonnenaka, Andy Anderson, Anne Hitz, Ed Gold

2) Approval of October 21, 2021 Meeting Minutes

Leo moved to approve the Minutes, Marcia seconded. All approved.

3) Installation of new PPCA Board for 2022-2023 term; Election of Officers

A total of nine nominations were received to renew nine expired terms. Nominations are Helen Brontë-Stewart, Sam Casillas, Cherie Chan, Breck Hitz, Debi Hirshlag, Camille Keating, Marcia Settel, Allison West, Joanne Gold.

Those continuing their two-year terms are Rebecca Smith-Coggins, Leo Leon, and Barbara Lubben.

Nominations for Officers are President - Allison West, Vice President - Joanne Gold, Secretary - Cherie Chan.

Marcia moved to approve nominations, Barbara seconded. All approved.

4) Treasurer's Report: Balance Sheet, Income and Expenses through December 31, 2021

- In 2021, due to the ongoing COVID pandemic and resulting decrease in Firehouse rentals, the PPCA had a net loss from operations of \$9,782.36.
- Rental revenue increased 46% from Q3 to Q4 2021 and represents more than half of total annual revenue.
- Annual expenses paid during this quarter included insurance expense of \$3,305.15, property taxes of \$936.95, City of Pacifica Fire Permit fee of \$246, and depreciation expense of \$4,674.86.

Breck moved to approve the Treasurer's Report, Marcia seconded. All approved.

5) Committee Updates

Firehouse Report

- We have had some event cancellations recently due to the Omicron surge. We have some events scheduled in October. Most events are smaller, daytime events. We make less money, but we are still providing a venue for community engagement.

- Camille replaced all the twinkle lights in the ceiling and across the stage.
- Question for the Board - what is our refund policy? Right now, people are cancelling within the allowed timeframe, and receive their deposit back. If, due to force majeure such as a new Health Department order to cease community gatherings, the PPCA would refund a renter's full deposit.
 - **Action Item:** Camille will talk to Marcia and Anne about changes or ideas to adjust pricing.
- Debi connected Camille to members of the San Mateo/Silicon Valley Convention and Visitors Bureau to look at the Firehouse as part of their list of meeting spaces to recommend.
- The fence outside the playground is falling down. Proposed solution will be to manually trench out the fence poles and reinstall with concrete.
- The deck area in front of the trash can holders has some rotting planks. We are replacing the broken planks and removing the banister surrounding the trash cans.
- The Board noted some issues with the "penny tiles" in the bathroom which the community had installed several years ago. Unfortunately, they are not in great shape at this point, due to the reactive nature of copper. The Board agreed with Camille's recommendation to investigate other flooring options.

Events Committee

During the brief period between Delta and Omicron we had a small potluck. Everything else is on hold for the time being, but we are hoping that things will improve by late Spring.

We'll revisit Chili Cookoff and events like outdoor progressive cocktails or a garden walking tour in late March/early April.

The Pacificans Care Event, scheduled in the Firehouse, has been moved from February to May.

6) New Business

General Plan Update

The City released a Draft General Plan Update (GPU) and Draft Environmental Impact Report (DEIR).

- Several members of the Board noted egregious errors and omissions which must be corrected.
- The PPCA, through its attorney, had already submitted formal comments including expert testimony from a biologist and CEQA expert in 2014. This submission appears to have been ignored in the most recent Draft GPU <https://www.pedropoint.org/the-pedro-point-field>
- The Board unanimously approved that a subgroup work with our prior counsel, Brian Gaffney, to scope out an approach. Funds to hire the retained attorney and experts will be paid for by private donations and kept in an account separate from PPCA funds, to be managed by Breck Hitz.

New Development on Olympian Way

Leo noted that his and his neighbors' appeal of a prior Planning Commission approval of a new home on Olympian Way was supported by the City Council and will be returned to the Planning Department for improvement. Any new development will need to include the missing drainage and traffic information, along with updated landslide maps.

7) Adjournment

-- Respectfully submitted by Cherie Chan, PPCA Board Secretary